

**MAINE TURNPIKE AUTHORITY**  
**ADDENDUM NO. 1**  
**Request for Qualifications**  
**Consultant Contract 2024.105**  
**Toll Services**

**The following changes are made to the Request for Qualifications:**

**QUESTIONS:**

1. Can the list of Consultants solicited to respond to this proposal be provided?

**Answer:** The following firms have been solicited to submit a proposal for this Request for Qualifications:

AECOM Technical Services, Inc.  
AtkinsRealis  
CDM Smith  
Gannett Fleming  
HDR Engineering, Inc.  
HNTB Corporation  
IBI Group  
Jacobs Engineering Group, Inc.  
Stantec Consulting Services, Inc.  
WSP USA Inc.

2. Is it permissible to use staff profiles, as opposed to full resumes, due to the page restrictions in the Appendix of the submittal?

**Answer:** The use of staff profiles is acceptable.

3. Is it permissible to reference our corporate organizational structure in the Statement and provide the actual chart in the Appendix?

**Answer:** It is permissible to provide the organizational chart in the Appendix.

4. Please clarify what specific activities are envisioned under the Maintenance and Operations Scope of Work?

**Answer:** Maintenance and Operations activities may include commission testing of the toll lanes, making recommendations on equipment upgrades and design assistance for any new or redesigned toll facility.

5. Page 1 of the RFQ provides the following requirements for the proposal: “One sheet of paper consists of one page single-sided size 12 point font or two pages double-sided size 12 point font.” Can tables and graphics use smaller fonts?

**Answer:** Yes, tables and graphics can use smaller fonts.

6. Page 1 of the RFQ states “The Consultant shall include resumes for each employee that is proposed to be utilized in the appendix.” Rather than including resumes for all staff shown on the org chart, can we show resumes for key personnel?

**Answer:** Yes, resumes for key personnel are acceptable.

7. Page 1 of the RFQ states “The Authority is soliciting Statements of Qualifications for Toll Services from firms interested in providing any or all services described in the attached Toll Services Scope of Work.” Should the Consultant identify the specific categories of services from the Scope of Services they are interested in providing in their Statement of Qualifications? If so, does the MTA have a preference for where this information should be included?

**Answer:** A Consultant is not expected to perform all of the services described in the Scope of Work. As such, the Consultant should specify categories of services they are interested and experienced in providing, in the Statement of Interest within the proposal.

All Consultants are required to acknowledge the receipt of the Addendum No. 1 for Consultant Contract 2024.105 – Toll Services by signing below and emailing this sheet to Nate Carll, at [ncarll@maineturnpike.com](mailto:ncarll@maineturnpike.com).

---

Business Name

---

Print Name and Title

---

Signature

---

Date

Thank You,  
Nate Carll  
Purchasing Manager  
Maine Turnpike Authority  
2360 Congress Street  
Portland, Maine 04102  
207-482-8115  
[ncarll@maineturnpike.com](mailto:ncarll@maineturnpike.com)